

MINUTES
of the Town Development Committee
held on Monday 29th April 2024 at 7pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Allensby (West)	*	Cllr Macfarlane (West)	*
Cllr Davis (East)	*	Cllr Robbins (East) Chairman	*
Cllr Fraser (West)	*	Matt Towl (Adviser)	*
Cllr Jones (East)	A	Len Turner (Adviser)	*
Cllr Keeble (West)	A		

Key: * Present A Apologies AB Absent

In attendance: Cllr Jackson – Wiltshire Council, David Reeves and Deborah Gogarty – Warminster Health and Wellbeing.

Officers: Tom Dommett, Town Clerk and RFO, Judith Halls, Deputy Town Clerk, Patsy Clover, Committee Clerk.

Members of the public: One

Members of the Press: None

TD/23/073 Apologies for absence
Apologies were received and accepted from Cllrs Keeble and Jones.

TD/23/074 Declarations of Interest
There were no Declarations of Interest.

TD/23/075 Minutes
TD/23/075.1 The minutes of the Town Development Committee meeting held on Monday 26th February 2024 were approved as a correct record and signed by the chairman.

Signed.....Date.....

TD/23/075.2 There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 26th February 2024.

TD/23/076 **Chairman's Announcements**

Cllr Robbins referred to the works being carried out by Wessex Water in Weymouth Street in the summer and the one-way system being put into operation. It was noted that a planning application is expected because the tank being installed has a capacity of 400,000 litres.

Cllr Macfarlane was concerned about the detrimental effect the works may have on the centenary celebrations for the Model Boat Club.

Cllr Robbins noted that progress is being made in the demolition of No.3 High Street.

TD/23/077 **Questions**

There were no prior questions submitted from members.

TD/23/078 **Public Participation**

There was no public participation.

TD/23/079 **Appointment of a vice-chairman**

Members resolved to defer the appointment of a vice-chairman until the annual town meeting on 13 May 2024.

TD/23/080 **Adviser Vacancy**

Members resolved to defer the appointment of an additional representative of the Warminster Business Network, as a non-voting member of the Committee, to the next meeting.

TD/23/081 **Reports from Unitary Authority Members**

There were no reports from unitary members.

TD/23/082 **Health and Wellbeing**

Members noted the brief provided by David Reeves and Deborah Gogarty, the chair of the Health and Wellbeing Forum.

The Forum has been in existence for over 10 years and has two goals:

- To help the community understand what services are available, through face-to-face events and a Health and Wellbeing booklet.
- To encourage partnership working between service providers.

A Valuing Volunteering Workshop is being held on 1st June 2024. This will be followed by a volunteering workshop in October or November.

The Forum were asked to liaise with the Town Clerk about collaborative working. It was agreed to nominate a council representative as a member of the Health and Wellbeing Forum at the annual town meeting.

Cllr Robbins expressed the council's gratitude to the Forum.

Signed.....Date.....

TD/23/083 **Warminster Business Network (WBN) Report**
Matt Towl advised members that the WBN AGM would be held shortly. The WBN is continuing to attract new members. There is a positive buzz throughout the town centre and a recognition that issues are being addressed through investment in the town.

Members received and noted the update from the Warminster Business Network.

TD/23/084 **Tynings Allotments**
Members received and noted the minutes from the meeting held on 13th March 2024.

TD/23/085 **Town Litter Champion**
Members received and noted the verbal update from the council's Town Litter Champion.

Various ideas were put forward to encourage residents to take pride in their neighbourhoods. It was agreed:

- to engage with the local schools to encourage school litter champions and litter picks,
- to purchase more litter pickers, and
- to promote community action through social media.

Cllr Robbins expressed the council's thanks for the work carried out by the street sweeper.

TD/23/086 **Wessex Water Sewer Rehabilitation Works**
Members noted the works being carried out by Wessex Water as follows:

- To a defective sewer outside Regal Court on Weymouth Street between 31st July 2024 and 2nd August 2024 inclusive.
- Pollution prevention works to the Swan River in the Lake Pleasure Grounds between 31st July 2024 and 2nd August 2024 and between 5th August 2024 and 7th August 2024 inclusive.
- To a defective sewer in Smallbrook Nature Reserve in late June/ early July 2024 and between 5th August 2024 and 7th August 2024 inclusive to prevent sewage spills in Poulsen Close.

TD/23/087 **Operational Flood Working Group South**
Members received an update from Cllr Davis, the town council representative on the Operational Flood Working Group South, re the meetings held on 21st February 2024 and 17th April 2024.

TD/23/088 **CCTV Sub-Committee**
Members noted the minutes of the CCTV Sub-Committee meetings held on 12th September 2023 and 12th December 2023.

TD/23/089

Communications

Members agreed a press release to be issued with the following spokesperson:

- Litter picking – Cllr Allensby.

Meeting closed at 7.59pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 3rd June 2024.

DRAFT

Signed.....Date.....